



COURSE DIARY

September 2010 to July 2011

SHORT COURSE PROGRAMME : AUTUMN 2010

Course	Derby	Leicester
ICT for Trades Unionists (30 hours)	Fridays from 24 Sept	
Trades Unions and Apprenticeships (3 days)		27, 28, 29 Sept
Accident and Incident Investigation (2 days)	4 and 18 Oct	
Understanding Sickness Absence (3 days)	6, 7, 8 Oct	
Contracts of Employment (3 days)	20, 21, 22 Oct	
Tackling Stress at Work (2 days)	4, 5 Nov	
Transfer of Undertakings : Protection of Employment (TUPE) (3 days)	8, 9, 10 Nov	
Mental Health Awareness for TU Reps (2 days)		8, 9 Nov
Preparing for the Equality Act (2 days)		10, 17 Nov
History and Future of Union Representation (Evenings ; 4 x 3hr sessions)	11, 18, 25 Nov and 2 Dec Starting at 5.30pm	
Representing in Sickness Absence (3 days)		22, 23, 24 Nov
Understanding Occupational Health (3 days)	1, 2, 3 Dec	
Facing Organisational Change (3 days)		1, 8, 15 Dec



SHORT COURSE PROGRAMME : SPRING 2011

Course	Derby	Leicester
Mental Health Awareness for TU Reps (2 days)	12, 13 Jan	
ICT for Trades Unionists (30 hours)	Fridays from 21 Jan	
Understanding Sickness Absence (3 days)		26, 27, 28 Jan
Bullying and Harassment (2 days)	3, 4 Feb	
Public Speaking (2 days)		3, 10 Feb
Accident and Incident Investigation (2 days)		7, 14 Feb
Preparing for the Equality Act (2 days)	10, 17 Feb	
Working with Figures for Reps (2 days)	3, 4 Mar	
Getting more from YOUR Union (Evenings :6 x 2hr sessions)	6 Thursdays from 3 Mar Starting at 5.30pm	
Equality Reps (3 days)		9, 10, 11 Mar
Greening the Workplace (2 days)		14, 21 Mar
Tackling Stress at Work (2 days)		17, 18 Mar
Employment Law Update : Case Law (2 days)	28, 29 Mar	
Facing Organisational Change (3 days)	30 Mar, 6, 13 Apr	
Representing in Sickness Absence (3 days)	4, 5, 6 Apr	
Transfer of Undertakings : Protection of Employment (TUPE) (3 days)		11, 12, 13 Apr



SHORT COURSE PROGRAMME : SUMMER 2011

Course	Derby	Leicester
ICT for Trades Unionists (30 hours)	Fridays from 6 May	
Understanding Occupational Health (3 days)		18, 19 20 May
Accident and Incident Investigation (2 days)	23 May, 6 June	
Contracts of Employment (3 days)		25, 26, 27 May
Disability Issues in the Workplace (Mon – Fri)	6 – 10 June	
Preparing for the Equality Act (2 days)		9, 16 June
Tackling Stress at Work (2 days)	13, 14 June	
Mental Health Awareness for TU Reps (2 days)		20, 21 June
Greening the Workplace (2 days)	22, 29 June	
Working with Figures for Reps (2 days)	30 June, 1 July	
Bullying and Harassment (2 days)		7, 8 July