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## JOB DESCRIPTION

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**Job Title:** Regional Political Officer  
**Grade:** 7  
**Accountable to:** Regional Secretary  
**Hours:** Unspecified

### **MAIN RESPONSIBILITIES**

- To organise and implement the political strategy of the GMB.
- To ensure the Region keeps all appropriate and adequate records on activity and affiliations.
- To work with other colleagues to encourage GMB members to join the Labour Party and become active within their CLP.
- To build and maintain effective relationships with other trade unions via TULO.
- To organise and maintain a data base of Constituency Labour Parties and GMB membership within Constituency Labour Parties within the region.
- Build and maintain a register and contact programme for GMB members who are members of elected bodies i.e. Councillors etc.
- Attend National Political meetings and provide appropriate reports.
- To work with GMB elected representatives promoting our shared values and aspirations.
- Develop plans for building Labour Party membership amongst GMB members within the region.
- Working with the National Political team to ensure political education is available for GMB members, activists and employees.
- To identify potential attendee's for the "GMB Candidates Programme" designed to equip GMB members to obtain election to public offices such as MEP, MP, AM's, MSP's, local authority councillor and other bodies as labour party representatives.

- Working with the National Political team to ensure effective political support for all industrial campaigns of the Union within the region.
- To manage agreed budget and be responsible for tendering and awarding of contracts subject to the authority of the Regional Secretary.
- To provide to the Regional Secretary and Regional Committee regular updates and reports on political developments including activities undertaken and campaigns engaged in.
- To provide to the Regional Secretary half yearly reports for the Regional Council on Political activity within the region.

### **Essential requirements**

- To be a member of and have a in depth knowledge of the Labour Party and how its structured.
- Be committed and passionate about the political aims and aspirations of the GMB.
- Be able to demonstrate you are active within your local party.
- Ability to engage with a variety of groups by different medium ie. Speaking at branch and CLP events and through social media.
- Have a full clean driving license.